

Minutes of the Fairbridge Chapel Heritage Society Annual General Meeting held on June 28, 2023 at 4791 Fairbridge Drive, Cowichan Station, B.C. at 11:00 am.

Present: Erik Henriksen, President, Ron Smith, Secretary Treasurer, Pat Skidmore, Robert Henriksen,

Call to Order: The meeting was called to order at 11:15 am

Minutes: The minutes of the June 28, 2022 Annual General Meeting for the fiscal year 2022-23 were distributed in advance and reviewed by all members at the meeting.

Moved: Erik Henriksen
Seconded: Pat Skidmore

That the minutes of the 2022-23 Annual General Meeting be accepted.

CARRIED

Correspondence:

There was no correspondence presented.

Business Arising:

There was no business arising.

New Business:

1. Financial Report

The Treasurer presented the financial report for the year April 1, 2022 to March 31, 2023 and pointed out some of the expenses during the year including the fact that no renovations took place and most of the expenses were for general maintenance such as cleaning and labour. Since there were five weddings during the year the Society made \$2,590.

At the same time the Board was presented a report outlining the grants and major projects that have taken place since the Society took possession of the Heritage Site in 1988. He also mentioned that this report was requested by the CVRD and was provided.

2. Annual Report

The report was reviewed by the Board and reviewed. It was also mentioned by the President that we should get the sprinkler system working and also we should be focusing our attention on cleaning the chapel basement in addition to the work proposed for 2023.

3. Cleaning the Gutters of buildings

An additional report mentioned that Armstrong Cleaning had been contacted to clean the gutters and moss off the roofs of both buildings. This work is booked for Monday August 28, 2023.

4. The Secretary presented a memorandum to the Board regarding a meeting he had on June 9th with Area E Director Alison Nicholson and Brian Farquhar, Senior Manager, Parks and Trails Division. This was

to explore the possibilities that for the Cowichan Valley Regional District reacquire the heritage site. It was mentioned that they had previously owned the property and had first right to reacquire it. The Secretary mentioned that he provided both individuals a tour of the buildings and grounds and that he had prepared an information package for them in advance. Furthermore, Brian Farquhar requested some further information and suggested we meet with one or more of the other historical societies located in the Cowichan Valley.

The Board was in agreement that the President and Secretary should meet with the Alison Nicholson and Brian Farquhar in the near future and further, passed the following resolution presented by the President.

Moved: Pat Skidmore
Seconded: Robert Henriksen

That the Fairbridge Chapel Heritage Society request the transfer of the Fairbridge Heritage Site to the Cowichan Valley Regional District with the stipulation that all monies presently donated to the Society or additional donations specified as a donation to the Fairbridge Heritage Site remain with the Society for the exclusive use to maintain and operate the historic site.

CARRIED

5. Meeting with Carolyn Prettwitz, President of the Cowichan Valley Historical Society
The report mentioned that the CVRD suggested we have an exploratory meeting with the Historical Society and that the Secretary had had a short meeting with Ms. Prettwitz. Further, it was agreed that the President and Secretary would meet with President Prettwitz in the near future.

Other Business

1. Investment of Society Funds

The June 23, 2023 memorandum was presented to the board by the treasurer who met with Kareen Post, the Scotiabank Small Business Advisor regarding investment opportunities for monies held by the Society.

It was recommended by President Henriksen that we should put the money into the cashable GIC which is available until July 14th with the Scotiabank.

Moved: Erik Henriksen
Second: Pat Skidmore

That the recently acquired donation to the Heritage Society from the estate of Mrs. Molly Harris be invested in the 30 day cashable Scotiabank GIC which will yield at the present time, 4.25%.

CARRIED

Election of Directors

There was agreement that the present Board of Directors will remain on the Board with the exception of Jean Guy Quenneville who resigned with our thanks for his long service as a member of our Board.

Motion to Adjourn

Moved: Ron Smith
Seconded: Erik Henriksen

That the meeting adjourn.

CARRIED

The meeting was adjourned at 11:43 am.

File: FCH Society Annual General Meeting
Of June 28,2023